



University School of Management Studies
Guru Gobind Singh Indraprastha University
Sector-16-C, Dwarka, New Delhi-78 Website: www.ipu.ac.in

GGSIU/USMS-Schedule-PG-Diploma/2020-21/

Dated: 3.12.2020

NOTIFICATION

SCHEDULE OF ADMISSION/ COUNSELLING (2nd Round) 2020-21
FOR ONE YEAR POST GRADUATE DIPLOMA IN HEALTHCARE MANAGEMENT

The 2nd round of admission/counselling for One Year Post Graduate Diploma in HealthCare Management on Weekend basis is scheduled as follows:

ACTIVITY	Date and Time
Registration of the candidates who have not yet registered/applied earlier can apply using https://forms.gle/mDG2wM8VkYB7TxVf8	Upto 12 th December 2020
Display of list of shortlisted candidates	14 th December 2020
Interview of shortlisted candidates (Online)	15 th December 2020
Display of Merit List	16 th December 2020
Counselling with verification of documents and fee submission for ALL THE MERIT-LIST CANDIDATES	18 th December 2020 11.00 a.m. onwards

Note: COUNSELLING/ADMISSION FOR THE SEATS RESERVED FOR ANY REGION/CATEGORY SHALL BE STOPPED AS AND WHEN SEATS IN SUCH CATEGORY/ REGION ARE FILLED UP.

- For seeking admission in ONE YEAR POST GRADUATE DIPLOMA in HEALTHCARE MANAGEMENT (PGDHCM), eligibility criteria mentioned in Admission Brochure- 2020-21 may be referred from [http://ipu.ac.in/Pubinfo2020/nev011020%20\(1\).pdf](http://ipu.ac.in/Pubinfo2020/nev011020%20(1).pdf) . For application use the link:
<https://forms.gle/mDG2wM8VkYB7TxVf8>
- The Candidate claiming the reservation under EWS category must produce certificate issued by the competent authority at the time of verification of document and allotment of seat.
- Document(s) required at the time of Counselling /Admission.**
 - Bank Draft(s) of Rs. 82,000/- drawn in favor of Registrar, Guru Gobind Singh Indraprastha University payable at Delhi. Write the name of the candidate, name of the programme and Contact No. on the back of Bank Draft.
 - Filled-in Verification Form as per Appendix: 4 (a) of Part E Admission Brochure 2020-21 <http://www.ipu.ac.in/Pubinfo2020/Admission2020main/admbr2020main270220.pdf>
 - Certificate and Mark Sheet of the qualifying examination issued by the University. (Original and One Photocopy).
 - SC/ST/OBC/Physically Handicapped/Defence Category/EWS Certificate(s) whichever applicable, on the basis of which reservation is claimed (Original and One Self-Attested Photocopy).
 - Conduct and Character Certificate from the Head of the Institution from where the qualifying examination has been passed or from Gazetted Officer/Notary Public /Current employer (Original and One Photocopy).
 - Certificate of Medical Fitness to be signed by a Registered Medical Practitioner holding a degree not lower than MBBS in the format as given in Appendix: 6 (Original) <http://www.ipu.ac.in/Pubinfo2020/Admission2020main/admbr2020main270220.pdf>

Note :-

- (a) **The Original Certificates (except the medical certificate,) will be returned to the candidates after verification.** However, the photocopies of these certificates medical certificate (in original) and No objection certificate (in original) shall be retained.
- (b) In case any of the above document(s) is/are in any language other than Hindi / English, then authentic translation in English / Hindi shall have to be produced duly verified by the issuing institution/gazetted officer/(original and photocopy) by the candidate at the time of Counselling/Admission. Failure on the part of candidate to produce the requisite authentic translation may result in refusal of admission by the Admission Officer, for which only the candidate will be responsible.
- (c) In case the Degree/certificate has been obtained from some University of any other country then an equivalence certificate must be obtained from Association of Indian universities prior to attending the counselling.
- (d) The required certificate(s) for reserved categories / classes will be essential at the time of the counselling/admission and no provisional admission shall be admissible for want of caste/ category certificate from the local competent authority. Further, the caste/ category certificate should invariably be in the name of candidate himself/ herself and not in favour of respective parents/guardians.
- (e) In case of married woman applying under reserved category has to produce the caste certificate in the name of herself. Certificate in the name of husband/mother/father is not acceptable.
4. **It will also be the sole responsibility of the candidates themselves to make sure that they are eligible and fulfill all the conditions prescribed for admission. Before filling-up the verification slip at the time of Counselling/allotment of seats, candidate should ensure that he/she fulfils all eligibility conditions as laid down in the respective Admission Brochure for the session 2020-21. If it is found at any stage during the entire period of the programme that the candidate does not fulfill the requisite eligibility conditions, his/her admission will be cancelled and also disciplinary action will be initiated against him/her and entire fee will also be forfeited.**
5. Admission will be made strictly on merit basis (Rank-wise) and counselling/admissions will stop when all the seats get filled-up for the particular round.
6. The candidates are also advised, in their own interest to check the details of fee, their name, rank, programme, etc. on Admission Slip issued to him/her by the Admission Officer before leaving the counselling hall.
7. **Withdrawal of Admission:**
All the withdrawal application shall be processed in accordance with the Refund Policy 2020-21, as notified in Part-C (Chapter-12) of Admission Brochure 2020-21. The same is available on University website www.ipu.ac.in. All the candidates are requested to note the same and withdrawal will be carried out accordingly.

Note: The candidates appearing for Counselling are required to strictly observe Covid-19 safety protocol; Government prescribed SOP including installation of Aarogya Setu Apps in their mobile.

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Copy to:

1. Dean, USMS, GGSIP University.
2. JR (Admissions) GGSIP University.
3. Head, University's Web site, with the request to upload the schedule of Counselling along with Merit List on University's Web site.
4. Controller of Finance, GGSIP University.
5. AR O/o Hon'ble Vice-Chancellor, GGSIP University.
6. AR O/o Registrar, GGSIP University.
7. Guard File.

Program Coordinator/Dean

Dated: 3.12.2020